

Madison County Public Library

2019 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Madison
A2	Estimated Population	91,226
A3	Library Name	Madison County Public Library
Street Address		
A4	Street Address	507 West Main Street
A5	City	Richmond
A6	Zip Code	40475
Mailing Address		
A8	Mailing Address	507 West Main Street
A9	City	Richmond
A10	Zip Code	40475
A12	Phone	(859) 623-6704
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	5.9
A15	Personal	9.0
A16	Motor Vehicle/Water Craft	3.5

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of

the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$3,439,661
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$3,439,661

State Government Revenue

B4	State Aid Grant	\$34,239
B5	Construction Debt-Assistance Grant	\$100,100
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$134,339

Federal Government Revenue

B12	Federal Government Revenue	\$0
B13	Federal Government Revenue Total	\$0

Other Operating Income

B14	Other Operating Revenue	\$116,237
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$3,690,237

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$187,035
C2	Electronic Materials Expenditures	\$21,851

C3	Audiovisual Materials	\$52,627
C4	Electronic Collections [databases]	\$25,668
C5	Other Library Materials	\$1,433
C6	Collection Expenditures Total (C1 through C5)	\$288,614
Salary Expenditures		
C7	Library Director	\$82,883
C8	Other Library Personnel	\$1,150,998
C10	Salary Expenditures Total (C7 + C8)	\$1,233,881
Fringe Benefits		
C11	Required Fringe Benefits	\$88,051
C12	Retirement (Employer's Share)	\$228,309
C13	Medical Insurance (Employer's Share)	\$222,951
C14	Other	\$0
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$539,311
C16	Total Staff Expenditures (C10 + C15)	\$1,773,192
Other Operations		
C17	Building Repair	\$4,800
C18	Building Maintenance	\$102,057
C20	Office Supplies, Program Supplies, Postage	\$89,363
C21	Insurance	\$54,094
C22	Public Relations	\$19,970
C23	Utilities	\$61,559
C24	Professional Fees	\$107,843
C25	Audit Fee	\$6,325

C26	Fiscal Year that Audit	FY 2017-2018
C27	Covers What year was the library's last long range plan adopted?	2016
C28	Repair and Replacement of Furnishings	\$4,126
C29	Other	\$60,907
C30	Specify	rental, repair, phone, other
C31	Other	\$76,166
C32	Specify	circ & processing
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$587,210
C34	Bookmobile/Extended Services	\$14,607
C35	Continuing Education	\$17,613
C36	Operating Expenditures for Electronic Access	\$60,335
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$2,741,571

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay	\$3,150,513
C39	Expenditures Debt Service	\$564,613

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$3,107,507
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$3,107,507
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	Yes
Bookmobile/Extended Services	Yes
Continuing Education	Yes
None of the Above	No

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at

least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Madison County Public Library, Berea
E2	Street Address	319 Chestnut Street
E3	City	Berea
E4	Zip Code	40403
E6	Phone	(859) 986-7112
E8	Square Footage	11,254
E11	Number of Meetings Held	327
E12	Library Visits	106,505
E13	Number of Registered Users	18,718
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	17,127
E15	Reference Transactions	59,349
E16a	Sunday Opening Time	1 PM
E16b	Sunday Closing Time	5 PM
E16c	Hours	4.00
E16d	Monday Opening Time	9 AM
E16e	Monday Closing Time	8 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9 AM
E16h	Tuesday Closing Time	8 PM
E16i	Hours	11.00

E16j	Wednesday Opening Time	9 AM
E16k	Wednesday Closing Time	8 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9 AM
E16n	Thursday Closing Time	8 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9 AM
E16q	Friday Closing Time	6 PM
E16r	Hours	9.00
E16s	Saturday Opening Time	9 AM
E16t	Saturday Closing Time	6 PM
E16u	Hours	9.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	66.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	52.00
E18	Number of Branches	1
E19	Total Annual Hours Open	3,432.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers,

schools, senior centers, etc.

- F1 License Number
- F2 Vehicle Year, Make, and Model
- F3 Mileage on Odometer
- F4 Owner of Vehicle
- F5 Number of Stops in an Average Week

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	KY W6647
G3	Vehicle Year, Make, and Model	2008 Dodge Sprinter
G4	Owner of Vehicle	state
G5	Bookmobile Visits (number of persons entering the bookmobile)	7,548
G6	Number of Registered Users	813
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	2,237

G9	Hours on the Road Per Week (but not serving patrons)	10
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	7
G9c	Tuesday - Daily Hours Open to the Public	7
G9d	Wednesday - Daily Hours Open to the Public	7
G9e	Thursday - Daily Hours Open to the Public	7
G9f	Friday - Daily Hours Open to the Public	5
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	50
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	50.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	33.00
G11	Number of Bookmobiles	1

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Madison County Public Library
H2	Street Address	507 West Main Street
H3	City	Richmond

H4	Zip Code	40475
H6	Phone	(859) 623-6704
H8	Square Footage	18,236
H11	Number of Meetings Held	812
H12	Library Visits	156,355
H13	Number of Registered Users	35,964
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	23,696
H15	Reference Transactions	93,885

Hours Open to the Public

H16a	Sunday Opening Time	1 PM
H16b	Sunday Closing Time	5 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9 AM
H16e	Monday Closing Time	8 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9 AM
H16h	Tuesday Closing Time	8 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9 AM
H16k	Wednesday Closing Time	8 PM
H16l	Hours	11.00
H16m	Thursday Opening Time	9 AM
H16n	Thursday Closing Time	8 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9 AM
H16q	Friday Closing Time	6 PM
H16r	Hours	9.00

H16s	Saturday Opening Time	9 AM
H16t	Saturday Closing Time	6 PM
H16u	Hours	9.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	66.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	
	Yes	Yes
	No	No

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	18,236
I2	Branch Libraries (sum of E8 branch data)	11,254
I3	Total (I1 + I2)	29,490

Number of Meetings Held

I10	Main Library (from H11)	812
I11	Branch Libraries (sum of E11 branch data)	327
I12	Total (I10 + I11)	1,139

Library Visits

I13	Main Library (from H12)	156,355
I14	Branch Libraries (sum of E12 branch data)	106,505
I15	Bookmobiles (sum of G5 branch data)	7,548
I16	Total (I13 + I14 + I15)	270,408

Number of Registered Users

I17	Main Library (from H13)	35,964
I18	Branch Libraries (sum	

I19 of E13 branch data) 18,718
Bookmobiles (sum of 813
G6 branch data)

I20 Total (I17 + I18 + I19) 55,495

Number of Uses [Sessions] of Public Internet Computers Per Year

I21 Main Library (from 23,696
H14)

I22 Branch Libraries (sum 17,127
of E14 branch data)

I23 Bookmobiles (sum of 0
G7 branch data)

I24 Total (I21 + I22 + I23) 40,823

Reference Transactions

I25 Main Library (from 93,885
H15)

I26 Branch Libraries (sum 59,349
of E15 branch data)

I27 Bookmobiles (sum of 2,237
G8 branch data)

I28 Total (I25 + I26 + I27) 155,471

Public Service Hours per Year

I29 Main Library (H17 * 3,432.00
H18)

I30 Branch Libraries (sum 3,432.00
of E17 branch data *
E17.3a)

I31 Bookmobiles (sum of 1,650.00
G10 bookmobile data
* G9.3a)

I32 Total (I29 + I30 + I31) 8,514.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.**

To calculate FTEs for seasonal workers, I would use the following

example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	4.00
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	2.00
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	3.00
J6	Number of Librarians with Less Than a Bachelor's Degree	.0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	9.00
J8	All Other Paid Staff	29.25
J9	Total Paid Employees (J7 + J8):	38.25

Library Collection (K1 -K17)

Book Collection

K1 Adult Books (over age 61,010

K2	18) Young Adult Books (ages 12 to 18)	7,848
K3	Children's Books (under age 12)	43,547
K4	Total (K1 + K2 + K3)	112,405
Digital or Audiovisual Materials		
K6	Electronic Books (E- Books)	152,690

Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a Local/Other

K7b	Cooperative Agreements State (State Government or State Library) ** Include 62 KYVL databases **	10 62
K7	Total Electronic Collections [databases] (K7a+K7b)	72
K9	Audio - Physical Units	4,891
K10	Audio - Downloadable Units	40,938
K13	Video - Physical Units	21,682
K14	Video - Downloadable Units	1,914
K15	Other Material in Collection	605
K16	Current Print Serial Subscriptions	168
K17	Book/Serial Volumes (K4 + K16)	112,573

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	52,299
L2	All Branches	50,576
L3	Bookmobile/Outreach	7,330
L4	Total (L1 + L2 + L3)	110,205

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	9,128
L6	All Branches	5,564
L7	Bookmobile/Outreach	156

L8	Total (L5 + L6+ L7)	14,848
Book Circulation, Children's (under age 12)		
L9	Main Library	50,522
L10	All Branches	37,867
L11	Bookmobile/Outreach	8,016
L12	Total (L9 + L10+ L11)	96,405

Book Circulation Total

L13	Main Library (L1 + L5 + L9)	111,949
L14	All Branches (L2 + L6 + L10)	94,007
L15	Bookmobile/Outreach (L3 + L7 + L11)	15,502
L16	Total (L4 + L8 + L12)	221,458

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	5,157
L22	All Branches	4,955
L23	Bookmobile/Outreach	321
L24	Total (L21 + L22 + L23)	10,433

Audiovisual Circulation Other Audio

L25	Main Library	2,925
L26	All Branches	2,704
L27	Bookmobile/Outreach	1,325
L28	Total (L25 + L26 + L27)	6,954

Audiovisual Circulation Videos

L29	Main Library	71,620
L30	All Branches	57,415
L31	Bookmobile/Outreach	2,567
L32	Total (L29 + L30 + L31)	131,602

Audiovisual Circulation Other

L33	Main Library	5,388
L34	All Branches	3,619
L35	Bookmobile/Outreach	68
L36	Total (L33 + L34 + L35)	9,075

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	85,090
L38	All Branches (L22 + L26 + L30 + L34)	68,693
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	4,281
L40	Total (L24 + L28 + L32 + L36)	158,064

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	4,205
L42	All Branches	2,364
L43	Bookmobile/Outreach	64
L44	Total (L41 + L42 + L43)	6,633

Total Circulation

L45	Main Library (L13 + L37 + L41)	201,244
L46	All Branches (L14 + L38 + L42)	165,064
L47	Bookmobile/Outreach (L15 + L39 + L43)	19,847

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	81,172
L49	Total Circulation (L16 + L40 + L44 + L48)	467,327
L50	Successful Retrieval of Electronic Information	80,228

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	76,472
L52	All Branches	57,467
L53	Bookmobile/Outreach	8,758
L54	Total (L51 + L52 + L53)	142,697

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	in-house use
M2	Use Statistics	119531
M1	Other Measures of Library Use	seed library
M2	Use Statistics	14,200

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	4,872
N2	Nonprint	0
N3	Total (N1 + N2):	4,872

Borrowed From

N4	Print	3,120
N5	Nonprint	0

N6 **Total (N4 + N5):** 3,120

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category. Do not include passive programming.

Infant/Toddler/Preschool - number of programs

O1	Main Library	115
O2	All Branches	102
O3	Bookmobile/Outreach	157
O4	Total (O1 + O2 + O3)	374

Infant/Toddler/Preschool - number of attendees

O5	Main Library	3,278
O6	All Branches	1,752
O7	Bookmobile/Outreach	3,276
O8	Total (O5 + O6 + O7)	8,306

Elementary School - number of programs

O17	Main Library	241
O18	All Branches	204
O19	Bookmobile/Outreach	101
O20	Total (O17 + O18 + O19)	546

Elementary School - number of attendees

O21	Main Library	12,092
O22	All Branches	9,444

O23	Bookmobile/Outreach	6,769
O24	Total (O21 + O22 + O23)	28,305

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	55
O26	All Branches	54
O27	Bookmobile/Outreach	89
O28	Total (O25 + O26 + O27)	198

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	415
O30	All Branches	480
O31	Bookmobile/Outreach	3,578
O32	Total (O29 + O30 + O31)	4,473

Adult Programs - *number of programs*

O33	Main Library	334
O34	All Branches	291
O35	Bookmobile/Outreach	201
O36	Total (O33 + O34 + O35)	826

Adult Programs - *number of attendees*

O37	Main Library	3,892
O38	All Branches	5,356
O39	Bookmobile/Outreach	7,027
O40	Total (O37 + O38 + O39)	16,275

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	62
O42	All Branches	62
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	124

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	3,812
O46	All Branches	1,989
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	5,801

Total Number Of Programs:		
O49	Main Library (O1 + O17 + O25 + O33 + O41)	807
O50	All Branches (O2 + O18 + O26 + O34 + O42)	713
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	548
O52	Total (O4 + O20 + O28 + O36 + O44)	2,068

Total Program Attendance:		
O53	Main Library (O5 + O21 + O29 + O37 + O45)	23,489
O54	All Branches (O6 + O22 + O30 + O38 + O46)	19,021
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	20,650
O56	Total (O8 + O24 + O32 + O40 + O48)	63,160

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	70
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Q2	Number of People Formally Trained by Staff to Use Electronic Resources	876
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	122,837
Q5	Website Visits	132,120

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.	The thing that has most significantly impacted library programs and services over the past fiscal year for Madison County Public Library is the ongoing construction project at the Richmond (Main) location. Numbers and usage are down across the board this year, and we believe it is primarily due to the disruption caused by the construction. It is difficult to get into the main library, parking is scattered, programs have had to be limited due to lack of space (not only was an addition being built, the existing library was being significantly renovated and reconfigured at the same time). This sense of difficulty in trying to access library resources physically also impacted usage in Berea (branch). This did lead to one area of increase, which was the circulation of eMaterials. The construction project was nearing completion at the close of FY19, and we expect numbers to rebound significantly. The close of FY19 also brought the retirement of three long-time employees, and the management staff used this as an opportunity to reconfigure staffing a bit to better support our digital services and marketing efforts.
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Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Does your library collect a statistic that you think other Kentucky libraries should collect?

no

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.